

UNIVERSITY OF ST. FRANCIS  
BUSINESS ALUMNI NETWORK (BAN) MEETING MINUTES  
SATURDAY, FEBRUARY 16<sup>th</sup>, 2019

- Welcome
- Opening Prayer
- Attendance
  - Karen Ende, Tim Wills, Caroline Portlock, Katie Rodriguez, Anne-Christine Tompkins, Ashleigh Dillon
- Alumni Report – Ashleigh Dillon, Assistant Director of Alumni & Family Relations
  - Upcoming Events
    - Career Networking & Etiquette Dinner – Feb. 21
      - 5 P.M. headshots, 6 P.M. dinner
    - Top Golf Alumni & Student Networking Night – March 28
      - Transportation will be provided
      - Partnering with Student Business Alumni Association
    - Alumni Service Day at Joliet Hope Center – April 6 at 12 p.m. – 2 p.m.
    - Sullivan Golf Outing – June 7
    - White Sox Game vs. Yankees & Patio Party – June 15
    - Wisconsin Day Trip – July 20
    - Progressive Dinner – August 10
    - Seeking volunteers for Homecoming 2019
- College of Business and Health Administration Update – None
- New Business
  - Motion to approve the November minutes
    - Tim Wills first motion, Katie Rodriguez second motion
  - Possible upcoming 2019 BAN events/ideas (including ones for our centennial year 2020)
    - Planting day at a nursing home
    - Push back meeting start times at 9 a.m.
      - Will begin 9 A.M. at April 6 meeting
      - Possible Location Change
  - \$2 million Centennial Campaign for USF for scholarships and campus improvements
    - Approximately \$800k already pledged
    - Fundraising ideas
      - Selling limited edition Bernie beanies
      - Plaques for \$5,000 over two years in the garden
  - Alumni Service Day
    - Hands of Hope – April 6, Noon to 2 p.m.
  - Spring E-Newsletter
    - Alumni feature name
      - Kenny Mason, business alum
      - Possible student spotlight
    - Alumni written article volunteer needed
      - Possible topics
        - Social media and impact on job prospects

- Ashleigh and a student will write the article from opposite perspectives
      - LinkedIn profile
      - Headshots available twice each year at USF
    - Resume etiquette
    - Career Success Center is always available
    - New-hire from USF discussing interview process
  - Send email to all business alumni
  - Ideas needed by March 15<sup>th</sup>
- Old Business
  - Commencement Volunteers – May 4, 10 a.m. to 1 p.m., Uno Lounge
  - Future Planning for BAN
    - COBHA lunch for students - Monday, March 18, 11 a.m. to Noon
      - 3 more business alumni table hosts needed (Danielle Ciechanski & Caroline Portlock already confirmed)
    - Moving meetings to 9 a.m.
    - Possibly getting Student Business Association, FREE, ACE, Accounting Association board members involved
      - Formal position for student representatives for BAN
    - Resume review day for students and alumni
      - Presentation of what BAN is to business classes
      - Saturday morning following BAN meeting in February
    - Relay for Life table
- Upcoming Meetings
  - Saturday, April 6, 2019 at 9 a.m.
  - Saturday, Sept. 21, 2019 at 9 a.m.
  - Saturday, Nov. 9, 2019 at 9 a.m.
  - Saturday, Sept. 21, 2019 at 9 a.m.
  - Saturday, Feb. 15, 2020 at 9 a.m.
  - Saturday, April 18, 2020 at 9 a.m.
- Announcements
  - Open positions
- Adjournment at 9:28 a.m.
  - Tim Wills first motion, Katie Rodriguez second motion, approved