



**UNIVERSITY OF  
ST. FRANCIS**  
**VERIFICATION OF CITIZENSHIP STATUS  
PERMANENT RESIDENT OR ELIGIBLE NON-CITIZEN  
2023-2024**

Dear \_\_\_\_\_ :

Financial Aid Services recently reviewed your Student Aid Report for the 2023-2024 academic year. Your status as a permanent resident or eligible non-citizen was not confirmed by the U.S. Department of Homeland Security (DHS). Additional information is needed to verify your citizenship status.

**Please submit a legible front and back copy of one of the following documents:**

- *Permanent Resident Card (I-551)*
- *Conditional permanent resident (I-551C)*
- *Arrival-Departure Record (I-94) from the U.S. Department of Homeland Security showing any one of the following designations: (a) Refugee, (b) Asylum Granted, (c) Parolee (I-94 confirms paroled for a minimum of one year and status has not expired), T-Visa holder (T-1, T-2, T-3), or (d) Cuban-Haitian Entrant.*
- *Certification or eligibility letter from Department of Health and Human Services showing a designation of victim of human trafficking.*

If you are in the U.S. and have been granted Deferred Action for Childhood Arrivals (DACA); an F-1 or F-2, or M-1 student visa, a J1 or J2 exchange visitor visa, or a G series visa (pertaining to international organizations), you do not qualify for federal student aid.

Upon receipt, our office will forward the documentation to the Department of Homeland Security to determine your eligibility for federal financial aid programs. Failure to submit eligible documentation will prevent you from receiving any Federal or State financial assistance. Please contact our office at (815)740-3403 or toll free at (866)890-8331 if you have any questions regarding this letter.

Sincerely,

Financial Aid Services

Please submit your documentation to:

**Financial Aid Services**

500 Wilcox Street Joliet, IL 60435 | [finaid@stfrancis.edu](mailto:finaid@stfrancis.edu)  
(815) 740-3403 | Toll-free: (866) 890-8331 | Fax: (815) 740-3822