



## COMMENCEMENT INFORMATION

### December 14, 2024

#### BOOKSTORE

The USF Barnes and Noble Bookstore, first floor, Tower Hall North, will be open on Commencement Day, December 14th from 8:15 a.m. to 1:30 p.m. The bookstore offers USF merchandise.

#### CAP & GOWN AND TICKET PICK-UP

Graduates may pick up their caps, gowns, and tickets during the following days at the USF Bookstore located in Tower Hall.

**December 2nd thru December 5th from 9 a.m. to 5 p.m.**

**December 6th from 9 a.m. – 4 p.m.**

**December 13th from 9 a.m. – 5 p.m.**

**December 14th from 8:15 a.m. - 1:30 p.m.**

Special arrangements for after-hour pick up may be made by calling the Bookstore at **815-740-3394**.

Number of guest tickets will be determined following the RSVP deadline.

Watch for communication from the commencement email. [GraduationInvite@stfrancis.edu](mailto:GraduationInvite@stfrancis.edu)

#### COMMENCEMENT LINE-UP

Graduates must report to their designated classroom in Tower Hall no later than 45 minutes before their ceremony. A list of assigned rooms will be posted in the Tower Hall first floor.

- Room moderators will offer detailed instructions.
- Please leave personal belongings with family or friends. Rooms will not be accessible to students after commencement.

#### PROCESSION

The procession will be led by the San Damiano Cross, followed in order by the Grand Marshal, graduates, faculty, administrators, Board of Trustees and platform party.

#### PHOTOGRAPHY

Visual Image Photography (VIP) will take photos of graduates as they receive their diplomas. VIP will send an email with a direct link to the images approximately 2 weeks after the graduation date! If you do not receive an email you can contact their support team at [support@vipis.com](mailto:support@vipis.com) or call 262-375-4457.

#### UNDERGRADUATE HONORS

Honors designation does not apply for graduate-level students. Final honors will be indicated on the student's diploma and final transcript. For commencement purposes, graduation honors will be based on qualification at the time of the previous completed term at USF.

#### DIPLOMAS

Graduates will receive their diplomas by mail four to six weeks after the commencement ceremony.

#### SIMULCAST & STREAMING

Commencement ceremonies will be simulcast in the Sexton Auditorium (Moser Performing Arts Center) Tower Hall for those on campus without tickets to the ceremonies. The ceremonies will also be live-streamed for those off campus, visit [stfrancis.edu/commencement](http://stfrancis.edu/commencement) for details and links.



#### PHOTO OPPORTUNITIES

Students and their families are welcome to take pictures anywhere on campus. Suggested photo opportunities include Tower Hall's main entrance, the University Seal on Tower Hall's second floor, Benoit Commons, or the Grotto in the Quad (weather permitting).



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**SCHEDULE OF EVENTS**

<b>COMMENCEMENT DAY</b> <b>SATURDAY, DECEMBER 14, 2024</b>	<b>CELEBRATIONS!</b>
<p><b>Saturday, December 14, 2024 9 a.m.</b> <b><u>COMMENCEMENT MASS</u></b> <i>All are invited, but please reserve your seat via the Commencement RSVP form.</i> 8:45 a.m. Graduates Line-Up outside Auditorium</p> <p>*Harold &amp; Margaret Moser Performing Arts Center/Auditorium, Tower Hall*</p>	<p><b>Friday, December 13, 2024 4:30 p.m.</b> <b><u>LEACH COLLEGE OF NURSING PINNING CEREMONY</u></b> <i>Families are invited.</i> *Sullivan Recreation Center*</p>
<p><b><u>DOCTORAL, MASTER’S DEGREE, AND BACHELOR’S DEGREE CEREMONY</u></b></p> <p>10:15 a.m. Graduates Line-Up 10:45 a.m. Procession 11 a.m. Ceremony</p> <p>*Sullivan Recreation Center* <i>Tickets required for admission. Guests must be seated 15 minutes prior to the ceremony.</i></p>	<p><b>We encourage everyone to download the digital commencement program using the QR code below. It will also be available at graduation. The program will not be available until a few days prior to the ceremony. We will limit the number of print programs to one per family to support the university’s commitment to sustainability.</b></p>
	
<p><b>Persons with disabilities who require assistance, should email <a href="mailto:GraduationInvite@stfrancis.edu">GraduationInvite@stfrancis.edu</a> at least four weeks prior to commencement.</b></p>	